



HOUSING MANAGEMENT ADVISORY BOARD

Date: Thursday, 16 January 2020

Time: 6.00pm,

Location: Shimkent Room, Daneshill House, Danestrete

Contact: Fungai Nyamukapa

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Members:

Resident Members: Len Saunders (Tenant) (Chair),
Fiona Plumridge (Tenant) and Jon Thurlow (Leaseholder)

Councillors: John Lloyd (Vice-Chair), Liz Harrington,
Lizzy Kelly, Lin Martin-Haugh and Margaret Notley

Staff Member: Jaine Cresser (Assistant Director – Housing
and Investment) and Craig Miller (Assistant Director - Stevenage
Direct Services)

AGENDA

PART 1

| Item no. | Subject | Lead | Mins allocated | Time |
|----------|---|-------|----------------|------------------|
| | Refreshments | | 15 Minutes | 5:45pm to 6:00pm |
| 1. | APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST To receive apologies for absence and declarations of interest | Chair | 2 Minutes | 6.00pm to 6.02pm |
| 2. | MINUTES – 21 NOVEMBER 2019 To approve as a correct record the minutes of the Housing Management Advisory Board (HMAB) meeting held on 21 November 2019 Pages 3 - 8 | Chair | 3 Minutes | 6.02pm to 6.05pm |

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| 3. | MAJOR REFURBISHMENT CONTRACT (MRC) UPDATE To update Members on the Major Refurbishment Contract (MRC) Pages 9 - 10 | Chris Philippou | 20 Minutes | 6.05pm to 6.25pm |
| 4. | RENT NOTIFICATION LETTERS AND REVIEWED HOUSING INCOME POLICY a. To consider Rent Increase Notification Letters b. To consider the Reviewed Housing Income Policy Pages 11 - 48 | Elizabeth Ddamulira | 30 Minutes | 6.25pm to 6.55pm |
| 6. | AIDS & ADAPTATIONS POLICY To consider the Draft Aids and Adaptations Policy Pages 49 - 58 | Andy Sowden/Lydia Butcher | 20 Minutes | 6.55pm to 7.15pm |
| 7. | DAMP & CONDENSATION POLICY To consider the Damp and Condensation Policy Pages 59 - 66 | Andy Sowden/Lydia Butcher | 20 Minutes | 7.15pm to 7.35pm |
| 8. | UPDATE FROM EXECUTIVE MEETINGS To receive update from Executive meetings | Cllr J Thomas | 5 Minutes | 7.35pm to 7.40pm |
| 9. | ANY OTHER BUSINESS To consider any business accepted by the Chair as urgent | Chair | | |
| 10. | DATE OF NEXT MEETING Thursday 20 February 2020, 6.00pm, Shimkent Room, Daneshill House, SG1 1HN | Chair | | |